

**APPLICATION FOR ZONING CERTIFICATE**  
**COMMERCIAL APPLICATION**

PLEASANT TOWNSHIP TRUSTEES  
10507 OLD TILE FACTORY RD  
VAN WERT, OH 45891  
PER OHIO REVISED CODE SECTION 519.16

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*FEES EFFECTIVE JANUARY 11, 2017*

FEE FOR: \_\_\_\_\_ BUILDING (500 sq.ft./ less or other=\$100) APPLICATION FEE AMOUNT: \$ \_\_\_\_\_  
(501 sq. ft. + = \$300)  
\_\_\_\_\_ VARIANCE HEARING\* (\$500.00) DATE PAID: \_\_\_\_\_  
*\*additional form required* RECEIPT # \_\_\_\_\_

**Checks payable to "Pleasant Township Trustees"**

**THIS CERTIFICATE IS VALID FOR ONE YEAR FROM DATE OF ISSUANCE**

The undersigned hereby applies for a zoning certificate for the following use(s). Said certificate to be issued on the basis of the representations contained herein:

1. LOCATION OF PROPERTY: \_\_\_\_\_

2. NAME OF OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

3. OWNER'S ADDRESS: \_\_\_\_\_

4. OCCUPANT: \_\_\_\_\_

PURPOSED USE:

\_\_\_\_\_ New Construction      \_\_\_\_\_ Business      \_\_\_\_\_ Remodeling      \_\_\_\_\_ Manufacturing

\_\_\_\_\_ Accessory Building      \_\_\_\_\_ Sign Board/Size \_\_\_\_\_      \_\_\_\_\_ Residence (# of families \_\_\_\_\_)

\_\_\_\_\_ Other (explain): \_\_\_\_\_

**\*\*A sketch of lot showing existing building(s) and proposed construction or use for which this application is made will need to be filled in on page 2 or attached separately. Please indicate North (N) on any diagram.\*\***

FILL IN DIMENSIONS FOR: (minimums shown are for C-1 zoned properties only)

- A. Main road frontage \_\_\_\_\_ feet (minimum of 150 ft. required)
- B. Set back from center of road right of way \_\_\_\_\_ feet (minimum 150 ft. required)
- C. Side yard(s) clearance \_\_\_\_\_ feet/\_\_\_\_\_ feet (minimum 50 ft. required from adjoining property line)
- D. Rear yard clearance \_\_\_\_\_ feet (minimum 50 ft. required)
- E. Depth of lot from right of way \_\_\_\_\_ feet
- F. Dimension of building WIDTH \_\_\_\_\_ DEPTH/LENGTH \_\_\_\_\_ Square Footage \_\_\_\_\_
- G. Highest point of building above the established grade \_\_\_\_\_ feet.

Building use: \_\_\_\_\_

Number of stories \_\_\_\_\_ Basement: yes no

Useable floor space (designed for use as living quarters), excluding basement, porches, garages, breezeways, attics or partial stories: FIRST FLOOR \_\_\_\_\_ SECOND FLOOR \_\_\_\_\_ OFF STREET PARKING \_\_\_\_\_

**DIAGRAM** (can attach on separate sheet if needed)



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Drainage plan review required \_\_\_\_\_ yes  no  
IF YES, LANDOWNER MUST MAKE APPOINTMENT FOR SUCH REVIEW BY CONTACTING THE VAN WERT SOIL AND WATER CONSERVATION DISTRICT, 1185 PROFESSIONAL DR. VAN WERT, OH 45891, PHONE: 419-238-9591

This application and sketch of drainage plan will be required for the SWCD review.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Soil and Water conservation District

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**VAN WERT COUNTY HEALTH DEPARTMENT 419-238-0808: APPROVAL FOR SEPTIC AND WELL (new housing only):**

Septic Permit # \_\_\_\_\_ Well Permit # \_\_\_\_\_  
Date Issued \_\_\_\_\_ Date Issued: \_\_\_\_\_

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Approximate Value \$ \_\_\_\_\_ (related to construction outlined in this application)

By signing below I understand that I shall hold harmless the Township Trustees, Clerk of Pleasant Township and the Van Wert Soil and Water conservation District and/or their representatives from any and all liability associated with actions resulting from this application, review of said application and subsequent approval/denial.

Your signature also indicates you have received and read the Acknowledgement for Work within the Right of Way that is attached to this application.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Owner or Contractor

Address: \_\_\_\_\_ FEE PAID: \_\_\_\_\_

APPROVED BY \_\_\_\_\_ DATE: \_\_\_\_\_  
Pleasant Township Zoning Inspector

**LOCATION** \_\_\_\_\_  
                                     **NAME**                                                          **ADDRESS**                                                                                  **PHONE #**

General Contractor \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

List all subcontractors:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**(Any additional subcontractors can be listed on back of this page)**

Describe the work to be completed:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The undersigned will be performing the type of work identified above.

***The landowner is responsible to furnish survey pins for measurements of setbacks and if necessary to be surveyed by a licensed surveyor.***

**WORK WITHIN ROAD RIGHT OF WAY WHICH CAN INCLUDE MAILBOXES, DRIVEWAYS:**

PLEASANT TOWNSHIP HAS ADOPTED THE VAN WERT COUNTY ENGINEERS OFFICE "SPECIFICATIONS AND MINIMUM STANDARDS FOR PERFORMING WORK WITHIN ROAD RIGHT-OF-WAY LIMITS IN VAN WERT COUNTY" AND ALL WORK WITHIN TOWNSHIP ROAD RIGHT-OF-WAY MUST CONFORM TO THESE STANDARDS. COPIES AVAILABLE.

**ALL DRIVEWAYS MUST HAVE A PIPE. CONTACT PLEASANT TOWNSHIP ZONING OFFICE FOR MORE INFORMATION.**

IF ADDRESS FOR CONSTRUCTION IS ON A COUNTY ROAD, CONTACT THE VAN WERT COUNTY ENGINEERS OFFICE PHONE: 419-238-0210) FOR APPLICATION TO WORK WITHIN THE ROAD RIGHT-OF-WAY LIMITS.

***SEE SPECIFICATIONS AND MINIMUM STANDARDS FOR PERFORMING WORK WITHIN THE ROAD RIGHT-OF-WAY LIMITS IN VAN WERT COUNTY FOR MAILBOX SPECIFICATIONS.***